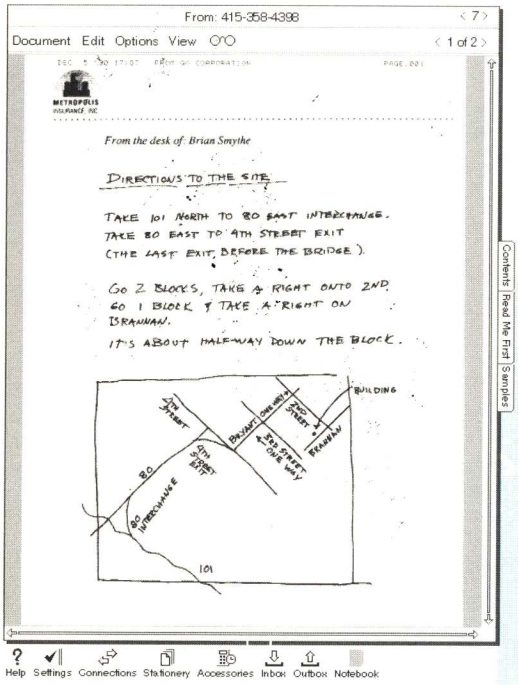
GO Fax

GO™ Fax effectively turns any PenPoint computer into a mobile fax machine for sending and receiving Group 3 faxes. With GO Fax, faxing any PenPoint document–even handwritten ones–is as simple as filling out a cover sheet.

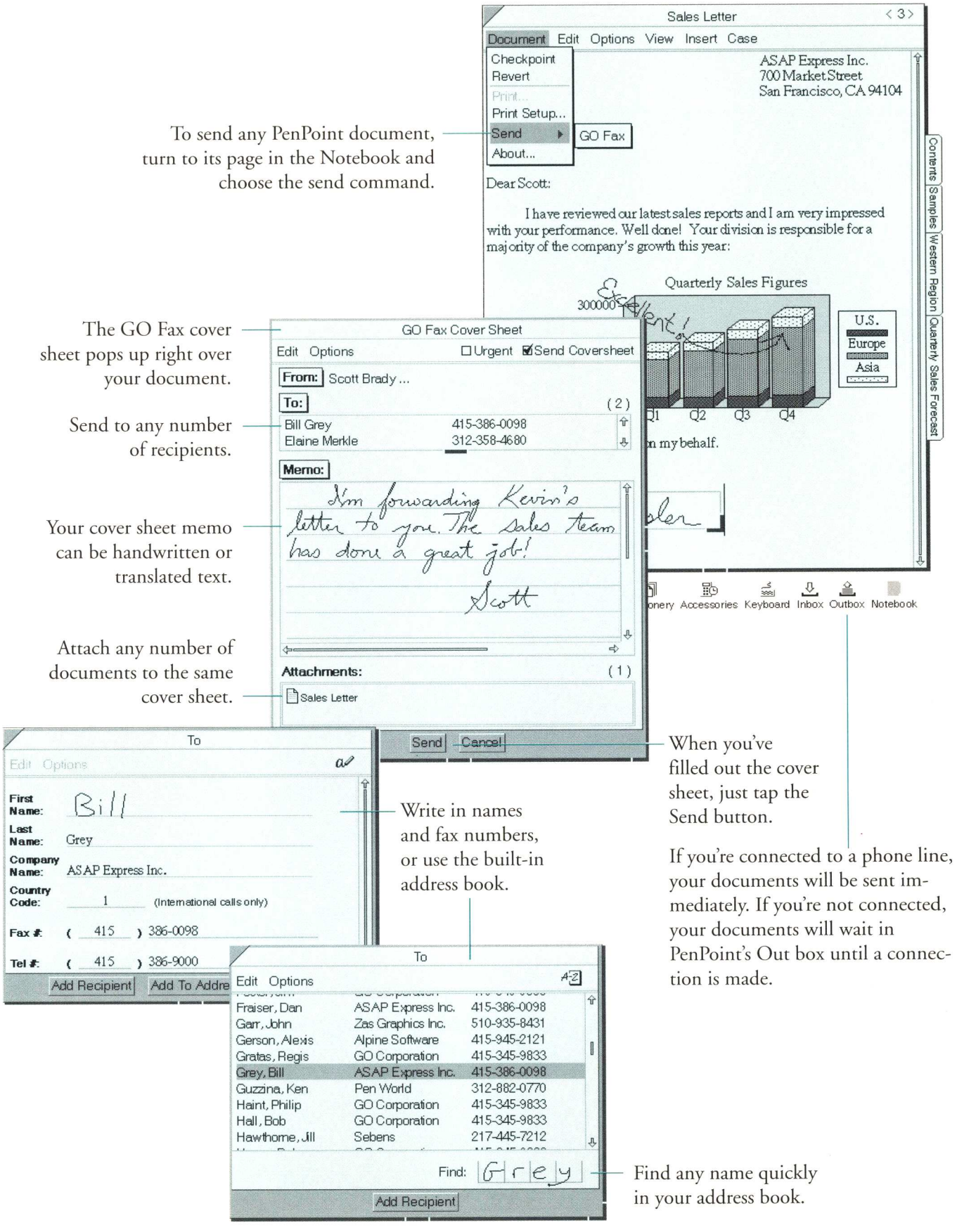

From: 415-358-4398
Document Edit Options View
1 of 2
From the desk of: Brian Smythe
DIRECTIONS TO THE SITE
TAKE 101 NORTH TO 80 EAST INTERCHANGE.
TAKE 80 EAST TO 4TH STREET EXIT
(THE LAST EXIT BEFORE THE BRIDGE).
GO 2 BLOCKS, TAKE A RIGHT ONTO 2ND.
GO 1 BLOCK & TAKE A RIGHT ON
BRANNAN.
IT'S ABOUT HALFWAY DOWN THE BLOCK.
BUILDING
4TH STREET
BRYANT
2ND STREET
BRANNAN
80
101
Contents Read Me First Samples
Help Settings Connections Stationery Accessories Inbox Outbox Notebook

GO Fax is the quickest and easiest way to send and receive faxes from a mobile pen computer.

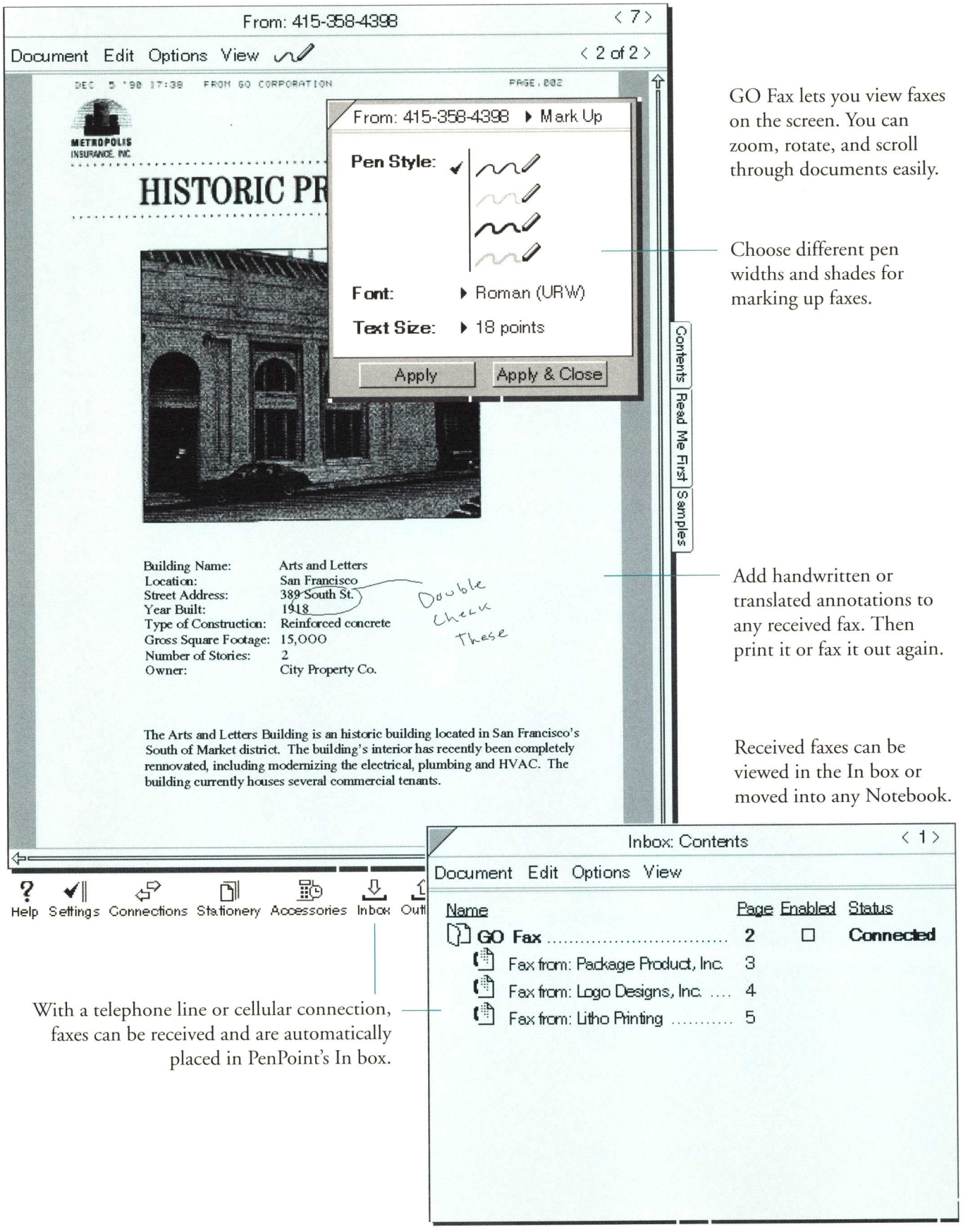
GO Fax is designed for people on the go. It takes full advantage of the GO Message Center to provide advanced mobile communications. Faxes that you send wait in the Out box until you can connect to a phone line or cellular network. Once you're connected, GO Fax transmits your faxes in the background while you continue working. The Dialing Location sheet provides "smart dialing" by adding or deleting area codes and country codes intelligently, and lets you bill your faxes to telephone calling cards. And the GO Fax pen and paper interface is easy to use anywhere, whether you're sitting on an airplane, walking through an office, or meeting with clients. So you can spend your time working instead of searching for a fax machine.

GO Fax lets you quickly and easily communicate to any fax machine in the world. Use the PenPoint® operating system's built-in notetaker to quickly create and fax a handwritten message. Send a fax to any number of people. Attach any number of documents to your cover sheet. And if you send faxes to the same people regularly, you can create pre-addressed cover sheets that you use over and over. When you receive faxes, you can view them on your screen, zoom in to magnify details, and even mark them up with handwritten (electronic ink) annotations. Then print them or fax them out again.

Addressing and Sending Faxes


To send any PenPoint document, turn to its page in the Notebook and choose the send command.
Sales Letter
Document Edit Options View Insert Case
Checkpoint
Revert
Print...
Print Setup...
Send
About...
GO Fax
ASAP Express Inc.
700 Market Street
San Francisco, CA 94104
Dear Scott:
I have reviewed our latest sales reports and I am very impressed with your performance. Well done! Your division is responsible for a majority of the company's growth this year:
Quarterly Sales Figures
U.S.
Europe
Asia
Q1 Q2 Q3 Q4
Contents Samples Western Region Quarterly Sales Forecast
Accessories Keyboard Inbox Outbox Notebook
The GO Fax cover sheet pops up right over your document.
GO Fax Cover Sheet
Edit Options
Urgent
Send Coversheet
From: Scott Brady ...
To: (2)
Send to any number of recipients.
Bill Grey 415-386-0098
Elaine Merkle 312-358-4680
Memo:
Your cover sheet memo can be handwritten or translated text.
I'm forwarding Kevin's letter to you. The sales team has done a great job!
Scott
Attach any number of documents to the same cover sheet.
Attachments: (1)
Sales Letter
Send
Cancel
When you've filled out the cover sheet, just tap the Send button.
If you're connected to a phone line, your documents will be sent immediately. If you're not connected, your documents will wait in PenPoint's Out box until a connection is made.
To
Edit Options
First Name: Bill
Last Name: Grey
Company Name: ASAP Express Inc.
Country Code: 1 (International calls only)
Fax #: (415) 386-0098
Tel #: (415) 386-9000
Add Recipient
Add To Addre
Write in names and fax numbers, or use the built-in address book.
To
Edit Options
Fraiser, Dan ASAP Express Inc. 415-386-0098
Garr, John Zas Graphics Inc. 510-935-8431
Gerson, Alexis Alpine Software 415-945-2121
Gratas, Regis GO Corporation 415-345-9833
Grey, Bill ASAP Express Inc. 415-386-0098
Guzzina, Ken Pen World 312-882-0770
Haint, Philip GO Corporation 415-345-9833
Hall, Bob GO Corporation 415-345-9833
Hawthorne, Jill Sebens 217-445-7212
Find: Grey
Add Recipient
Find any name quickly in your address book.

Receiving and Viewing Faxes



GO Fax lets you view faxes on the screen. You can zoom, rotate, and scroll through documents easily.

Choose different pen widths and shades for marking up faxes.

Add handwritten or translated annotations to any received fax. Then print it or fax it out again.

Received faxes can be viewed in the In box or moved into any Notebook.

With a telephone line or cellular connection, faxes can be received and are automatically placed in PenPoint's In box.

Features and Benefits

Preparing a fax is as easy as filling out a cover sheet.

- Write in names and fax numbers or select recipients from the Address Book.
- Specify multiple recipients for the same fax; attach any number of documents.
- Mark faxes "Urgent" to place them at the top of the Out box queue.
- Choose to send or suppress the cover sheet.

GO Fax lets you select names and fax numbers from an easy-to-manage Address Book.

- Entry fields include First Name, Last Name, Nickname, Title, Position, Company, Country Code (for international calls), Business Phone #1, Business Phone #2, Fax Number, Home Phone, Street, City, State, ZIP, Country, and Comments. Expandable to include various e-mail addresses.
- Customize the Address Book view to show only the items you want (e.g., just name and fax #).
- Import/Export in tab-delimited or comma-delimited formats.
- Find entries quickly by writing a few letters of a person's name.

Just tap "Send"–GO Fax dials and transmits all faxes in the background.

- PenPoint's Out box holds faxes until a telephone or cellular connection is made, and then transmits them automatically in the background.
- Manage the queue or change any aspect of your faxes in the Out box.
- Documents are converted into fax format before dialing to minimize connect time.
- The Dialing Location Sheet provides intelligent dialing automation.
- Optionally display status information during fax transmission; auto-redial if busy.
- Specify fine (200x200 dpi) or standard (200x100 dpi) resolution.

Receive faxes from anywhere in the world directly into your PenPoint In Box.

- Received faxes can be viewed in the In box or moved into any section of the notebook.
- Receive in background while you work on other documents.
- Optionally display status information during fax receipt.

Display, print, or re-send any received fax.

- A "mark-up" utility allows you to annotate received faxes; make freehand drawings and notes, change pen sizes and ink shades, and erase mark-ups separately from the fax itself.
- Zoom in up to 400% to magnify fax details, or zoom out to fit whole page on screen.
- Rotate faxes in any of four directions; jump to or delete any page.

Automatically log all incoming and outgoing fax activity.

- Date, time, name, and number of call plus disposition (# of pages, duration, status).
- Log can be viewed, printed, or cleared.

Get help instantly through PenPoint's QuickHelp facility, by drawing a question mark anywhere on the screen.

System Requirements

Mobile pen computer running PenPoint 1.01 with a compatible fax modem.

Ordering Information

GO Fax is available through selected hardware manufacturers or directly from GO at 415-345-2040.

GO Corporation

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